



# DRAFT ANNUAL REPORT

## 2015/2016

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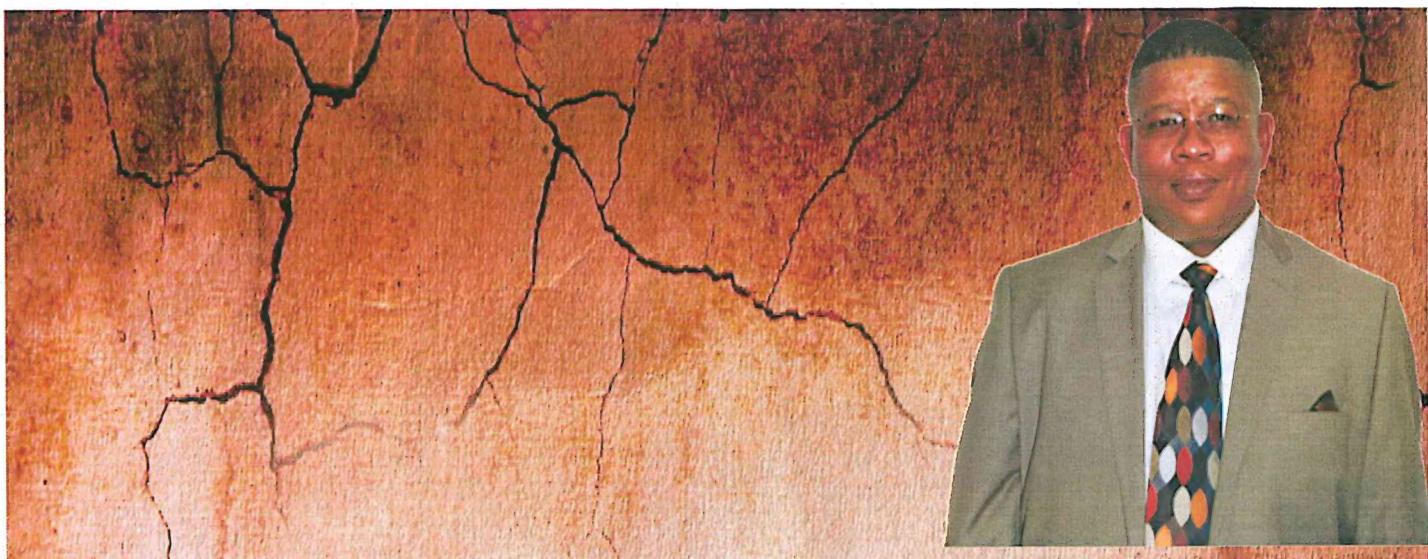
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# Chapter 1

## **COMPONENT A: MAYOR'S FOREWORD**

### **Executive Mayors Foreword**

We have approached yet again an important milestone in our compliance calendar. We are extremely honoured to present to our constituencies and stakeholders the 2015/16 draft annual report. The Annual Report is a pivotal legislative requirement that enables us to report on our achievements, challenges and important delivery targets.

The annual report complies with section 46 of the Local Government: Municipal Systems Act No.32 of 2000 and sections 121 and 127(2) of the Local Government: Municipal Finance Management Act No.56 of 2003. This report presented by competent staff under the leadership of our Municipal Manager, Mr. Elias Ntoba, reflects on important strides made by the municipality. Politicians played a very significant role to entrench coherent hands on oversight responsibility.

This 2015/16 Annual Report of the ZF Mgcawu District Municipality presents our developmental achievements, and service delivery acquired targets within our legislative mandate to be accountable and transparent.

There are five key performance areas on which Municipalities are assessed; this report convincingly documents all significant achievements made by our Municipality against the following areas:

1. Good Governance and Public Participation
2. Municipal Financial Viability and Management
3. Municipal Transformation and Development
4. Local Economic Development
5. Basic Service Delivery and Infrastructure Development

The action and direction which the ZF Mgcawu District Municipality takes is captured within its mission: “Centre of excellence in providing quality basic services through support to local municipalities” and vision: “Quality support to deliver quality services”

There are various tools that assist the Municipality to excel in the five key performance areas.

The Service Delivery Budget Implementation Plan (SDBIP) of the ZF Mgcawu District Municipality is the cornerstone to determine the key Service Delivery objectives and targets of the Municipality based on the Integrated Development Plan (IDP). The SDBIP directly informs the Annual Budget of the ZF Mgcawu District Municipality and the Performance Agreements and Performance Plans of the Municipal Manager and Section 56 Managers. The Performance Plans of the Section 56 Managers at the same time informs the Performance Scorecards of the various operating sections within each department. Reporting should therefore escalate from the bottom (Sections) to the top (Departments) to enable compilation of Quarter- and Annual Performance Reports.

**Public Participation is an important yard stick of our democracy; therefore, it is of cardinal importance that our citizens must be involved at all times to ensure our relentless pursuit of the service delivery targets that we have set out in our IDP and Budget.**

**The Municipality's Internal Audit and Audit Committee are actively involved in audit purposes of the municipality by ensuring that auditing is performed as expected.**

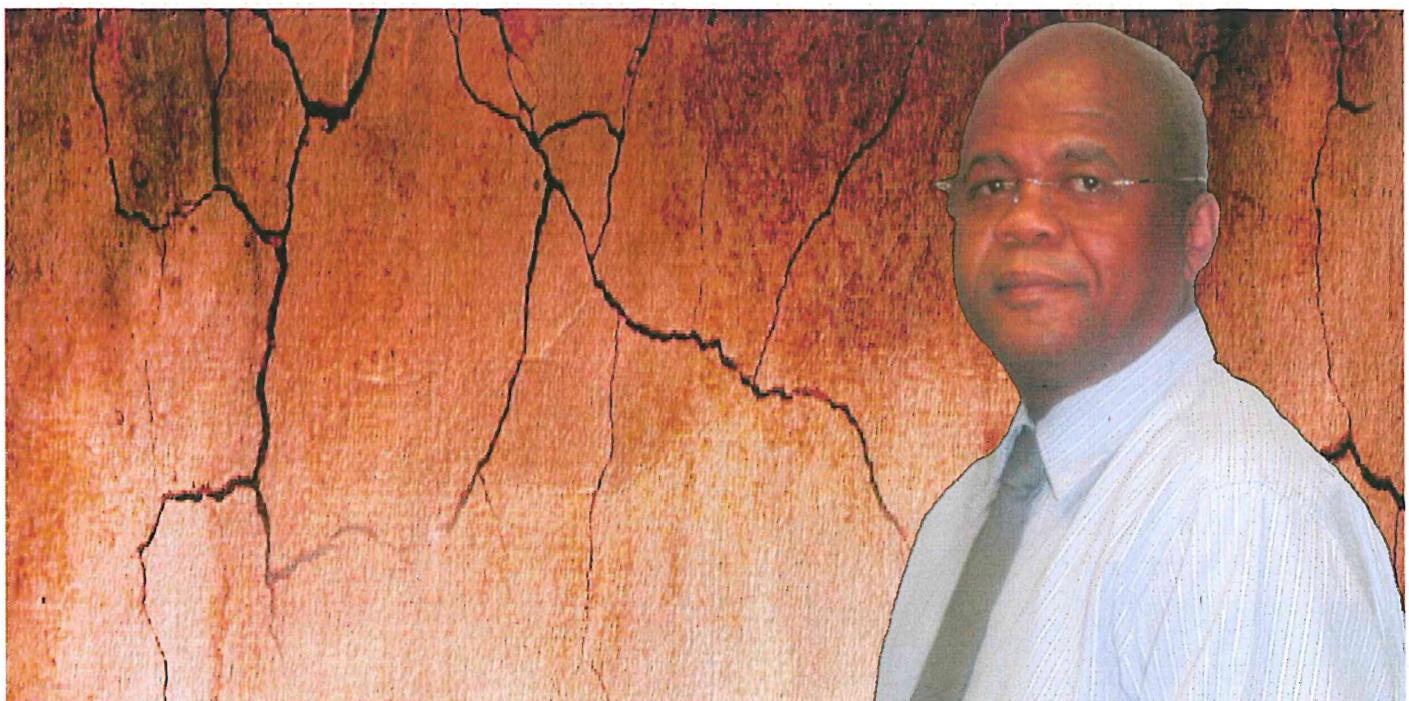
**The administration gave support to Council to approve the Integrated Development Planning and the budget for the Financial Year 2015/2016. The SDBIP for 2015/2016 was implemented by administration.**

### **Conclusion**

**It is our responsibility as the Council of ZF Mgawu District Municipality to ensure that our Municipality strives to achieve clean audits moving forward. It is also our responsibility to address challenges and put plans in place to overcome those challenges as a mandate enshrined in our constitution. As the Council, we are compelled to execute plans irrespective of the limited resources we have at our disposal.**

**I have witnessed the greatest cooperation between administration and the Council. We are now working on improving service delivery and serve our communities; this can only be achieved with the continued support and cooperation between the administration, Council and local municipalities of the ZF Mgawu District. In light of the above mentioned, I would like to extend my gratitude, may we continue working as a united force to make our district a better place to live in.**

**Signed by**   
**Executive Mayor**



## **Municipal Manager's Overview**

It is my privilege to present the 2015/16 Annual Report of ZF Mgcawu District Municipality. Despite the difficult economic climate as well as the complex social environment in which local government has to operate at present, we have performed exceptionally well. As a District Municipality, we heavily rely on funding, therefore we have limited resources, but that hasn't halted our good performance.

This Annual Report serves to reflect on achievements for the financial year 2015/16 and also our strategic plans. It is also heart-warming that we have obtained another clean audit, the third in a row. It is one of our greatest achievements. We are working towards cleaning up the whole district and have all our six local municipalities achieve clean audits.

As an institution, we have in the past two financial years, focused on the "*Back to Basics*" where all six local municipalities are requested to report on the following each quarter:

1. Basic Services
2. Good Governance
3. Public Participation
4. Institutional Development
5. Financial Management
6. Social Development
7. SPLUMA Readiness

On each of the above mentioned, where there are challenges, we seek resolutions and implement them to overcome these challenges. Government Departments in the district are also invited to meetings to give inputs and work together with the District Municipality in order to reach a common goal.

At the District Municipality, we also monitor the performance of our personnel. We have a Performance Management System in place where we have implemented a Performance Reward system to encourage the personnel to always go the extra mile. Each quarter, an employee is evaluated by the immediate supervisor based on their Key Performance Areas (KPA's) and middle managers and senior staffs are evaluated based on their department's Service Delivery and Budget Implementation Plan (SDBIP).

Whilst the District Municipality has faced challenges, we have made quite substantial gains during the 2015/16 financial year. We have vastly improved the operations of the District Municipality by taking lessons from the challenges and learning from our past mistakes. Despite the progress and the rhythm of good work, there always remains room for improvement in all areas of the services that we are expected to deliver.

In conclusion:

I would like to extend my gratitude to the management of the ZF Mgawu District Municipality and the hardworking personnel. I rely heavily on my team and therefore I put all my trust in their hands as I am very much aware that they always go the extra mile in ensuring that at

the end of the day, the District Municipality can boast with achievements of excellent services. I would again like to thank the Executive Mayor, Speaker, the Mayoral Committee and Council Members for their continued support and splendid leadership in the district.

## **OUR MISSION**

- Centre of excellence in providing quality basic services through support to local municipalities
- Indawo ebalaseleyo ngonikezelo Iweenkonzo zodidi oluphezulu nenkxaso koomasipala basekuhlaleni
- Bogare jwa matsetseleko mo go iseng ditirelo tse dibotlhokwa ka tshegetso ya bo-masepala ba selegae

## **OUR VISION**

- Quality support to deliver quality services
- Unikezelo Iwenkxaso yodidi oluphezulu, neenkonzo yodidi oluphezulu
- Tshegetso ya maemo a a kwa godimo go isa ditirelo tsa maemo a a kwa godimo kwa bathong

Signed by:  
Municipal Manager

